



FORM

CONSTRUCTION PERMIT APPLICATION

☐ NEW CONSTRUCTION - NUMBER OF UNITS _____

☐ EXTENSION

☐ MODIFICATION / RENOVATION

PROPERTY INFORMATION

STREET _____

CIVIC NO. _____

ROLL NUMBER _____

LOT NO. _____

APPLICANT IDENTIFICATION

☐ OWNER

☐ REPRESENTATIVE

NAME _____

FULL ADDRESS _____

PHONE _____ EMAIL _____

PLAN DESIGNER IDENTIFICATION

NAME _____

COMPANY _____

FULL ADDRESS _____

PHONE _____ EMAIL _____

WORK CONTRACTOR IDENTIFICATION

☐ CONTRACTOR

☐ OWNER (IF SAME AS APPLICANT, DO NOT FILL OUT THIS SECTION)

NAME _____

COMPANY _____

FULL ADDRESS _____

PHONE _____ EMAIL _____

BUILDING USE

☐ PERMANENT RESIDENCE

☐ SEASONAL RESIDENCE

☐ SECONDARY BUILDING (SHED, GARAGE, ETC.)

☐ COMMERCIAL BUILDING

☐ INDUSTRIAL BUILDING

☐ OTHER _____

BUILDING DETAILS

FRONT _____ DEPTH _____
WALL HEIGHT _____ TOTAL HEIGHT _____
NO. FLOORS _____ NO. OF BEDROOMS _____ ☐ BASEMENT
EXTERIOR CLADDING _____
ROOF _____ FLOORING _____
FOUNDATIONS _____

DOCUMENTS PROVIDED

☐ POWER OF ATTORNEY ☐ SKETCH ☐ PLANS ☐ SPECIFICATIONS ☐ ELEVATIONS

WORK DETAILS

PROBABLE START DATE _____ PROBABLE DURATION _____
ESTIMATED COST OF WORK _____\$

DESCRIPTION OF WORK

DECLARATION

I, _____, THE UNDERSIGNED, DECLARE THAT THE ABOVE INFORMATION IS ACCURATE AND THAT, IF THE PERMIT IS GRANTED, I WILL COMPLY WITH THE PROVISIONS OF THE CURRENT URBAN PLANNING BY-LAWS AND ANY APPLICABLE LAWS.

SIGNED AT _____, THIS _____

(SIGNATURE OF OWNER) _____

☐ APPROVED ☐ DENIED ON _____

(SIGNATURE OF MUNICIPAL INSPECTOR) _____

PERMIT NO.
