



# APPLICATION FORM

## CERTIFICATE OF AUTHORIZATION

☐ REPAIR / RENOVATION

☐ SIGNAGE / ANTENNA / WIND TURBINE

☐ DEMOLITION

☐ EXCAVATION / FILL

☐ FENCE / RETAINING WALL

☐ TREE CUTTING

☐ OTHER \_\_\_\_\_

### PROPERTY INFORMATION

STREET \_\_\_\_\_

CIVIC NO. \_\_\_\_\_

ROLL NO. \_\_\_\_\_

LOT NO. \_\_\_\_\_

### APPLICANT IDENTIFICATION

☐ OWNER

☐ REPRESENTATIVE

NAME \_\_\_\_\_

FULL ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

### DESIGNER IDENTIFICATION

NAME \_\_\_\_\_

COMPANY \_\_\_\_\_

FULL ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

### WORK CONTRACTOR IDENTIFICATION

☐ CONTRACTOR

☐ OWNER (IF SAME AS APPLICANT, DO NOT COMPLETE THIS SECTION)

NAME \_\_\_\_\_

COMPANY \_\_\_\_\_

FULL ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

### DOCUMENTS PROVIDED

☐ POWER OF ATTORNEY

☐ SKETCH

☐ PLANS

☐ SPECIFICATIONS

☐ ELEVATIONS

## **BUILDING USE**

☐ PERMANENT RESIDENCE

☐ SECONDARY BUILDING (SHED, GARAGE, ETC.)

☐ INDUSTRIAL BUILDING

☐ SEASONAL RESIDENCE

☐ COMMERCIAL BUILDING

☐ OTHER \_\_\_\_\_

## **WORK DETAILS**

PROBABLE START DATE \_\_\_\_\_ PROBABLE DURATION \_\_\_\_\_

ESTIMATED COST OF WORK \_\_\_\_\_\$

## **DESCRIPTION OF WORK**

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## **DECLARATION**

I, \_\_\_\_\_, THE UNDERSIGNED, DECLARE THAT THE ABOVE INFORMATION IS ACCURATE AND THAT, IF THE PERMIT IS GRANTED, I WILL COMPLY WITH THE PROVISIONS OF THE CURRENT URBAN PLANNING REGULATIONS AND ANY APPLICABLE LAWS.

SIGNED AT \_\_\_\_\_, THIS \_\_\_\_\_

(SIGNATURE OF OWNER) \_\_\_\_\_

☐ **APPROVED**

☐ **DENIED**

DATE \_\_\_\_\_

(SIGNATURE OF MUNICIPAL INSPECTOR) \_\_\_\_\_

**PERMIT NO.**

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