

parent guide

Ville de Témiscaming





MISSION

The day camp is a place that encourages activities where each child can enjoy varied, accessible leisure experiences, reassuring and enriching, all in a recreational setting.

OBJECTIVES

- Allow each child to participate in new experiences through cultural, social and sports activities in a safe environment;
- Allow each child to live an experience where pleasure, joy and the spirit of festivities characterize the atmosphere of the holidays;
- Allow each child to cooperate with their group and learn while having fun;
- Offer each child a healthy environment with respect as its first value.

MEDICAL RECORD

We ask you to inform our team as soon as possible if there are changes to be made in the medical record of your child that you filled out when registering as well as to go and modify it in the Planitou portal.

SICK CHILD

If your child is sick or feverish, **please keep them at home to avoid contaminating other children. In the event that a child's health changes during the day, parents will be immediately notified by phone.**

DRUGS

All drugs prescribed to children must be kept in their original container and be labelled with a prescription containing the following information:

Name of child, dosage and frequency of administration.

No medication will be given to children without written permission from the parent.

COORDINATES OF DAY CAMP COORDINATOR:

Shanon Benoit

Phone: (819) 627-3273 ext 137

Email :

shanon.benoit@temiscaming.net

Recreation Department: (819) 627-3230



CODE OF CONDUCT

A life code has been established for the well-being and safety of all. It applies from the arrival until the departure of your child, in all places and for all activities.

GENERAL

- Give your presence to the animators upon arrival;
- Report your departure at the end of the day;
- Be accompanied by a facilitator at all times.

RESPECT

- Respect yourself, others and staff;
- Be in a good mood and actively participate in activities;
- Respect the nature, the places and the equipment available to us;
- Collect your waste and effects personal;
- Use polite and respectful language;
- No form of violence will be tolerated.

DISCIPLINARY MEASURES

In the event that one of the rules of the code of conduct is not respected, the measures taken are as follows:

1. A first warning is given by the counselor and a note is taken;
2. A second warning is given by the counselor and the child is removed from the activity. The lead counselor informs the parent.
3. On the third warning, the child is removed from the activity and the lead facilitator meets with the child and parent;
4. Subsequently, if the behaviour persists, there will be a one-day eviction*.
5. Finally, the child is expelled definitely* day camp.

***EVICTON:** no eviction will be done without notifying and meeting the parents. Moreover, this kind of procedure is rarely used. The Recreation Department must absolutely approve before proceeding with an eviction. This is a measure of last resort.



LOCATION

The day camp will take place in the Dottori Hall of the Témiscaming Centre, located at 20 Humphrey Street, Témiscaming, QC, J0Z 3R0.

INSCRIPTION

Registrations for the Day Camp must be made during the weeks of May 13, 2024 to May 24, 2024. Once registrations are complete, a waiting list will be created to allow non-registered children to join a group if a space becomes available.

SCHEDULE

Daycare service:

Morning: 7:45 am to 9:00 am

Evening: 4:00 pm to 5:15 pm

Summer Camp Hours:

9 am to 4 pm

Week 1: June 23-27

Week 2: June 30- July 4

Week 3: July 7 to 11

Week 4: July 14 to 18

Week 5: July 21-25

Week 6: July 28 to August 1

Week 7: August 4 to 8

Week 8: August 11 to 15

If parents do not respect the hours, they will no longer have access to this service and this without refund. Regular hours are from 9am to 4pm Monday to Friday.

Groups leave from the Centre at 9:30 every morning for outdoor activities. If your child arrives later, you must accompany them to the place where the group is located.

EVERY DAY I BRING:

- Reusable water bottle;
- A pair of shoes or closed sandals;
- Swimsuit and beach towel (**must have at all times**);
- Life jacket (if needed)
- Plastic bags;
- Cap, hat or headband;
- Sunscreen;
- Mosquito repellent ;
- Suitable clothing in case of rain (**because we still go outside**);

Please note that your child will participate in **DIRTY ACTIVITIES**.

It is therefore necessary to provide clothing accordingly.

IN MY LUNCH BOX...

- Healthy snacks (minimum 2)
- Repas froid*

***No microwave available.**

BEWARE OF ALLERGIES

Please do not bring food that may contain traces of nuts, peanuts, seafood or fish.



DAY CAMP

